

ACKNOWLEDGEMENT FORM

Please sign and return this page acknowledging that you have read and understand all policies and accept the following terms of the party:

Date of event: _____ Party Name: _____

Start of event: _____ End of event: _____ # of Guests: _____

Party Package: _____ Guaranteed Minimum: _____

Other Details:

I understand that a \$50.00 cancellation fee will be charged to the credit card listed below if the event is cancelled within 24 hours of the event time listed above.

I acknowledge that my event will commence no later than 15 minutes from the start time specified above.

I understand that the guaranteed minimum number specified above will be strictly enforced. Further, I am aware that I will be subject to a \$10.00 charge per guest for each number of guest under the guaranteed minimum.

I understand that **ALL** of my guests will be ordering a menu entrée selection or I will be subject to the guaranteed minimum charge as detailed above.

I understand that there will be a maximum of 2 separate checks per event.

Credit Card #: _____ Card Type: _____ Expires: _____

*I realize that Lalo's will not add gratuities to my final bill on the day of the event. For my convenience, please add the following tip percentage to my final bill **on** the day of my event:*

___18% ___20% ___22%___

Guest Signature: _____

Guest Name: _____

Phone #: _____ Email address: _____

Lalo's Manager: _____

Lalo's Signature: _____

Fax completed form to: **708-484-9323**

or

email to **events@lalos.com**



Please read & "check in" all boxes